



Sonoma Valley Fire District
Board of Directors Meeting
 Agenda Item Summary
 June 11, 2024

Agenda Item No.	Staff Contact
10a	Steve Akre, Fire Chief

Agenda Item Title
 Resolution 2023/2024-07 adopting the Sonoma Valley Fire District’s Preliminary Budget

Recommended Actions
 Adopt preliminary budget for the SVFD

Executive Summary
 Chief Akre will present the Fiscal Year 2023/24 Sonoma Valley Fire District’s Preliminary Budget. The Board is asked to adopt the SVFD’s preliminary budget.

It should be noted that the City’s contract amount for FY23/24 is presented as a line item in the District’s preliminary budget. By approving the preliminary budget, the City’s contract amount will also be approved. The same methodology as in previous years was used in determining the contract amount and will now be stated as a line item in revenues. This change comes in conjunction with the transition to move to a single fund accounting structure that supports current best practice processes.

Alternative Actions
 Request information or changes to the budgets before adoption

Strategic Plan Alignment
 Not applicable

Fiscal Summary – FY 24/25			
Expenditures		Funding Source(s)	
Budgeted Amount	\$22,020,674.72	District General Fund	\$21,864,000.00
Add. Appropriations Req’d.	\$	Fees/Other	\$156,674.72
		Use of Fund Balance	\$
		Contingencies	\$
		Grants	\$
Total Expenditure	\$22,020,674.72	Total Sources	\$22,020,674.72

Narrative Explanation of Fiscal Impacts (if required)

- Attachments**
1. Sonoma Valley Fire District Recommended Preliminary Budget FY 24/25
 2. Resolution 2023/2024-07

Sonoma Valley Fire District
 Recommended Preliminary Budget Fiscal Year 2024-2025



Account Number	Description	Final Budget 2022-2023	Final Budget 2023-2024	Preliminary Recommended Budget 2024-2025	Increase (Decrease) From FY23-24 to FY24-25
Revenue Budget					
799-30010	Property Tax Revenue	\$ 6,789,598.00	\$ 7,259,528.00	\$ 7,549,909.00	\$ 290,381.00
799-30011	Property Taxes - Unsecured	\$ 201,909.00	\$ 212,004.00	\$ 212,004.00	\$ -
799-30012	RDA Pass Through (AB 1290 / RPTTF)	\$ 94,637.00	\$ 110,000.00	\$ 110,000.00	\$ -
799-30012	Residual (RPTTF)	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ -
799-30014	Property Taxes-Supplemental	\$ 96,840.00	\$ 96,840.00	\$ 96,840.00	\$ -
799-30015	Property Tax - HOPTR	\$ 37,174.00	\$ 35,380.00	\$ 35,380.00	\$ -
799-30016	County Collection Fee	\$ (65,941.00)	\$ (78,200.00)	\$ (81,328.00)	\$ (3,128.00)
799-30017	Redevelopment Increment	\$ (480,270.00)	\$ (506,838.00)	\$ (506,838.00)	\$ -
799-30018	Direct Charges	\$ 2,086,940.00	\$ 2,352,732.50	\$ 2,431,313.76	\$ 78,581.26
799-30030	Measure H- SVFD	\$ -	\$ -	\$ 2,433,600.00	\$ 2,433,600.00
799-30110	Fire Plan Check Fee	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -
799-30112	Fire Development Impact Fee	\$ -	\$ 58,073.24	\$ 38,674.73	\$ (19,398.51)
799-30116	Fire Inspection & Processing Fee	\$ 55,000.00	\$ 30,000.00	\$ 30,000.00	\$ -
799-30120	Mayacamas Supplemental Payment	\$ 134,000.00	\$ 200,000.00	\$ 220,452.00	\$ 20,452.00
799-30600	Interest Income (MMS)	\$ -	\$ 33,000.00	\$ 33,000.00	\$ -
799-31108	Special Fire Svs-State Reimbursement	\$ -	\$ -	\$ -	\$ -
799-31107	Workers Compensation Reimbursement	\$ -	\$ -	\$ -	\$ -
799-31407	Mechanic Services	\$ 1,500.00	\$ -	\$ -	\$ -
799-31408	Kenwood Contract	\$ -	\$ 838,057.00	\$ 1,582,434.00	\$ 744,377.00
799-31409	Contract for Fire Services (City of Sonoma)	\$ 5,942,697.00	\$ 6,773,054.93	\$ 6,516,433.23	\$ (256,621.70)
799-31410	Measure H- City Portion (minimum staffing & prevention inspector)	\$ -	\$ -	\$ 548,700.00	\$ 548,700.00
799-31514	Grant Revenue	\$ 639,924.00	\$ -	\$ -	\$ -
799-35004	Reimbursement (Misc. items)	\$ 371,698.00	\$ 10,000.00	\$ 10,000.00	\$ -
799-35005	Other- Misc Rev (IEC funds, record requests, Cal Card Rebate)	\$ 16,900.00	\$ 18,000.00	\$ 18,000.00	\$ -
799-37201	Transfer from Fund Balance- Sta 5 Seismic Retrofit & Sta 3/5 Solar	\$ -	\$ 975,481.00	\$ -	\$ (975,481.00)
799-38000	Contract for Services - SDC	\$ 562,584.00	\$ 512,100.00	\$ 512,100.00	\$ -
Charges for Services		\$ 16,685,190.00	\$ 19,159,212.67	\$ 22,020,674.72	\$ 2,861,462.05
Revenue Totals		\$ 16,685,190.00	\$ 19,159,212.67	\$ 22,020,674.72	\$ 2,861,462.05

Sonoma Valley Fire District
 Recommended Preliminary Budget Fiscal Year 2024-2025



Account Number	Description	Final Budget 2022-2023	Final Budget 2023-2024	Preliminary Recommended Budget 2024-2025	Increase (Decrease) From FY23-24 to FY24-25
Expense Budget					
799-40110	Regular Employee	\$ 7,812,731.00	\$ 8,747,380.00	\$ 10,365,502.00	\$ 1,618,122.00
799-40119	District Board	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ -
799-40120	Part Time Worker Salary	\$ 310,300.00	\$ 324,497.67	\$ 340,722.55	\$ 16,224.88
799-40130	Overtime	\$ 1,179,637.00	\$ 1,179,637.00	\$ 1,460,250.00	\$ 280,613.00
Salary and Wages		\$ 9,307,668.00	\$ 10,256,514.67	\$ 12,171,474.55	\$ 1,914,959.88
799-40115	Retirement	\$ 2,413,500.00	\$ 2,681,000.00	\$ 3,036,319.00	\$ 355,319.00
799-40116	CalPERS (GLE Contract)	\$ 60,914.00	\$ 79,827.00	\$ 166,533.00	\$ 86,706.00
799-40417	Medicare - District Share	\$ 130,405.00	\$ 148,000.00	\$ 176,413.88	\$ 28,413.88
799-40118	Income Protection	\$ 4,455.00	\$ 5,000.00	\$ 5,000.00	\$ -
799-40201	Employee Insurance	\$ 1,522,100.00	\$ 1,701,700.00	\$ 2,018,246.00	\$ 316,546.00
799-40202	Workers Compensation	\$ 825,614.00	\$ 1,050,000.00	\$ 1,381,000.00	\$ 331,000.00
799-40223	Unemployment	\$ 1,500.00	\$ 5,000.00	\$ 5,000.00	\$ -
Employee Benefits		\$ 4,958,488.00	\$ 5,670,527.00	\$ 6,788,511.88	\$ 1,117,984.88
799-50310	Legal	\$ 30,000.00	\$ 30,000.00	\$ 60,000.00	\$ 30,000.00
799-50311	Acctng/Audit	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ -
799-50312	Recruitment	\$ 25,000.00	\$ 25,000.00	\$ 35,000.00	\$ 10,000.00
799-50313	Consulting	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ -
799-50347	Professional Contract Services	\$ 341,454.00	\$ 335,000.00	\$ 335,000.00	\$ -
799-50350	Other-Prof/Tech	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ -
Professional Services		\$ 496,454.00	\$ 490,000.00	\$ 530,000.00	\$ 40,000.00
799-60401	Utilities	\$ 90,900.00	\$ 92,000.00	\$ 96,000.00	\$ 4,000.00
799-60403	Custodial	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ -
799-60404	Repair & Mainte	\$ 100,000.00	\$ 150,000.00	\$ 150,000.00	\$ -
799-60406	Rental-Equipmen	\$ 3,700.00	\$ 3,700.00	\$ 3,700.00	\$ -
799-60407	Contract Services / Property Related	\$ 95,000.00	\$ 324,000.00	\$ 95,000.00	\$ (229,000.00)
799-60420	Building Maintenance	\$ 60,000.00	\$ 69,000.00	\$ 69,000.00	\$ -
Property Services		\$ 369,600.00	\$ 658,700.00	\$ 433,700.00	\$ (225,000.00)
799-60450	Dues & Subscriptions	\$ 25,000.00	\$ 20,000.00	\$ 20,000.00	\$ -
799-60451	Insurance Property / Liability	\$ 216,690.00	\$ 250,816.00	\$ 350,000.00	\$ 99,184.00
799-60452	Communications	\$ 47,000.00	\$ 70,000.00	\$ 70,000.00	\$ -
799-60453	Publications and Notices & Advertising	\$ 2,300.00	\$ 2,000.00	\$ 2,000.00	\$ -
799-60454	Printing & Bind	\$ 1,500.00	\$ 2,000.00	\$ 2,000.00	\$ -
799-60455	Travel/ Mileage Reimbursement	\$ 15,000.00	\$ 20,000.00	\$ 20,000.00	\$ -
799-60457	Training/Conferences	\$ 81,900.00	\$ 82,000.00	\$ 82,000.00	\$ -
799-60460	Permit/Fees/Tax/LAFCO	\$ 26,000.00	\$ 26,000.00	\$ 26,000.00	\$ -

Sonoma Valley Fire District
 Recommended Preliminary Budget Fiscal Year 2024-2025



Account Number	Description	Final Budget 2022-2023	Final Budget 2023-2024	Preliminary Recommended Budget 2024-2025	Increase (Decrease) From FY23-24 to FY24-25
Operations		\$ 415,390.00	\$ 472,816.00	\$ 572,000.00	\$ 99,184.00
799-70501	Minor Supplies / Equipment	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ -
799-70505	Fuel	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ -
799-70507	Books & Periodicals	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -
799-70508	Safety Clothing / Uniforms	\$ 90,000.00	\$ 110,000.00	\$ 150,000.00	\$ 40,000.00
799-70540	Rents / Leases	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ -
799-70550	Major Equipment / EMS Supplies	\$ 180,000.00	\$ 180,000.00	\$ 180,000.00	\$ -
799-70551	Major Equipment / Fire Supplies	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ -
799-70552	Fire Prevention Material/Supplies	\$ -	\$ 20,000.00	\$ 20,000.00	\$ -
799-70604	Machinery, Shop Tools & Equip	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ -
799-70702	Engineering Design	\$ -	\$ -	\$ -	\$ -
799-70703	Construction Materials	\$ 25,000.00	\$ 746,935.00	\$ -	\$ (746,935.00)
Supplies		\$ 520,000.00	\$ 1,281,935.00	\$ 575,000.00	\$ (706,935.00)
799-70750	Transfer to Long Term Building Reserve	\$ 100,000.00	\$ -	\$ 589,270.22	\$ 589,270.22
799-70760	Transfer to Equipment Reserve	\$ 300,000.00	\$ 278,720.00	\$ 310,718.07	\$ 31,998.07
799-70770	Transfer to Operating Reserve	\$ 167,590.00	\$ -	\$ -	\$ -
Capital Assets		\$ 567,590.00	\$ 278,720.00	\$ 899,988.29	\$ 621,268.29
799-70606	Software	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ -
799-70607	Computer Equipment / Maintenance	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ -
Software & Computer Equipment		\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ -
Expense Totals		\$ 16,685,190.00	\$ 19,159,212.67	\$ 22,020,674.72	\$ 2,861,462.05

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA VALLEY FIRE DISTRICT, SONOMA COUNTY, STATE OF CALIFORNIA, ADOPTING FISCAL YEAR 2024/25 PRELIMINARY BUDGETS FOR THE DISTRICT

WHEREAS, the fiscal year 2024/25 Preliminary Budget has been presented to the Board of Directors of the Sonoma Valley Fire District of Sonoma County; and

WHEREAS, said Preliminary Budget has been reviewed and established on this date as being the Preliminary Budget of the District; and

NOW, THEREFORE, BE IT RESOLVED that the Preliminary Budget in the amount of \$22,020,674.72, attached hereto, is found and determined to be the 2024/25 Preliminary Budget of the District; and

IN REGULAR SESSION, the foregoing resolution was introduced by Director _____, who moved its adoption, seconded by Director _____, and passed by the Board of Directors of the Sonoma Valley Fire District this 11th day of June 2024, on regular roll call vote of the members of said Board:

President Norton	Aye_____	No_____	Absent_____
Vice President Atkinson	Aye_____	No_____	Absent_____
Treasurer Johnson	Aye_____	No_____	Absent_____
Director Brady	Aye_____	No_____	Absent_____
Director Emery	Aye_____	No_____	Absent_____
Director Leen	Aye_____	No_____	Absent_____
Director Greben	Aye_____	No_____	Absent_____
 Vote:	 Aye_____	 No_____	 Absent_____

WHEREUPON, the President declared the foregoing resolution adopted, and

SO ORDERED:

ATTEST:

William Norton, President

Maci Bettencourt, Clerk