

# SONOMA VALLEY FIRE DISTRICT

## BOARD OF DIRECTORS MEETING MINUTES

Tuesday, March 12, 2024

**Meeting was held in person at Station 1, 630 2<sup>nd</sup> Street W, Sonoma, Ca. 95476  
and via video conference for general public access.  
Join by phone: 1-669-900-9128 | Meeting ID: 914 153 1767 | Meeting Passcode: 3300**

### 1. Call to Order

Vice President Atkinson called meeting to order at 6:01 PM

### 2. Roll Call and Determination of a Quorum

Board of Directors present: Vice President John (Matt) Atkinson, Treasurer Mark Johnson, Director Brian Brady, Director Mark Emery, Director Nick Greben, and Director Terrence Leen. President William Norton was excused.

### 3. Pledge of Allegiance

The Pledge of Allegiance was led by Director Leen and recited by all.

### 4. Confirmation of Agenda

None

### 5. Comments from the Public

Public and staff present/virtual: Chief Steve Akre, Sean Lacy, Dusty Garcia, Bob Norrbom, Brian Cyr, Laura Bañuelos, Mason Lewis, Jason Campbell, Gary Johnson, Paul Pham, and David Gleba.

No comments heard from the public.

### 6. Presentations

- a) Paul Pham with Chavan & Associates, LLC presented the SVFD FY 22/23 audit to the board.
- b) Chief Akre and Vice President Atkinson presented newest SVFD member, Michael Garrett, with his firefighter badge, welcoming Mike and his wife, Meredith, into the SVFD Fire Family.

### 7. Consent Calendar

- a) Board reviewed and approved the meeting minutes from the regular board meeting held on February 13, 2024. **M/S/P Emery/Brady - 5 ayes/1 abstention/1 excused**

### 8. Fire Chief's Monthly Report

Chief Akre gave a monthly report to the board.

### 9. Old Business

None

**10. New Business**

- a) Director Johnson motioned to accept the District's FY 22/23 financial audit completed by Chavan & Associates, LLC. **M/S/P Johnson/Leen - 6 ayes/1 excused**
- b) Director Johnson motioned to approve the hiring of a new Fire Mechanic position. **M/S/P Johnson/Leen - 6 ayes/1 excused**

**11. Other Business to come before the Board**

Chief Akre reminded the Board of upcoming calendar dates; FDAC Conference April 22<sup>nd</sup> – 26<sup>th</sup> in Monterey and the County Chief's dinner, April 18<sup>th</sup> at Rancho Adobe.

**12. Comments from the Floor**

Director Emery took a moment to congratulate Finance Officer, Jennifer Jason, and Family on the arrival of Rylan Jason Cleary.

**13. Comments/Reports from the Board**

None

**14. Closed Session**

None

**15. Adjournment**

**M/S Leen/Brady– 6 ayes/1 excused**

Meeting was adjourned at 7:15pm to a regular Board meeting on April 9, 2024, at 6:00 p.m. This meeting will be conducted in person with videoconference capabilities available to the public. *Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available at the following website: <http://sonomavalleyfire.org> under the Governance tab.*

Respectfully submitted,

Maci Bettencourt  
Clerk of the Board