

Sonoma Valley Fire District

Board of Directors Meeting

January 10, 2023





Sonoma Valley Fire District

Board of Directors Meeting

January 10, 2023

TABLE OF CONTENTS

Regular Meeting Agenda	Page 2
Item 7a - Agenda Summary - Approval of Meeting Minutes.....	Page 4
Item 7a - 11.08.22 Regular Meeting Minutes.....	Page 5
Item 7a - 11.08.22 Chief’s Report.....	Page 7
Item 10a - Agenda Summary - Property Tax Growth Calculation for FY 21/22.....	Page 9
Item 10a - Property Tax Growth Calculation Letter.....	Page 10
Item 10b - Agenda Summary - 3348 Wildland Vehicle Replacement and Surplus Request.....	Page 11
Item 10b - Ron DuPratt Vehicle Quote	Page 12
Item 10b - Current Images of 3348.....	Page 15
Item 10c - Agenda Summary - LAFCO Special District Representative Election	Page 17
Item 10c - LAFCO Election Notice	Page 18
Item 10c - LAFCO Nominee Applications	Page 19
Item 10c - LAFCO Ballot	Page 29
Item 10d - Agenda Summary - Sonoma County Fire Districts’ Association Election	Page 30
Item 10d - SCFDA Voting Information Notice	Page 31
Item 10d - SCFDA Ballot.....	Page 32

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**MEETING AGENDA
SONOMA VALLEY FIRE DISTRICT
BOARD OF DIRECTORS**

Tuesday, January 10, 2023 at 6:00 P.M.
Location: Sonoma Valley Fire District Station 1
630 2nd Street W., Sonoma, CA 95476

This meeting is being conducted in person with videoconference capabilities in accordance with the Ralph M. Brown Act, California Government Code Section 54950, et seq. Agenda, Zoom link, and board packet materials are available at the following website: <http://sonomavalleyfire.org>

To join by phone: 1-669-900-9128

Meeting ID: 914 153 1767

Meeting Passcode: 3300

1. **Call to Order**

2. **Roll Call and Determination of a Quorum**

Board of Directors: President William Norton, Vice President John (Matt) Atkinson, Treasurer Mark Johnson, Brian Brady, Mark Emery, Nick Greben, Terrence Leen.

3. **Pledge of Allegiance**

4. **Confirmation of Agenda**

Opportunity for the Board to reorder agenda items.

5. **Comments from the Public**

(At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for consideration by the Board of Directors.)

6. **Presentations**

7. **Consent Calendar**

a) Approval of minutes from the regular meeting held on, November 8, 2022.
Action Item

8. **Fire Chief's Monthly Report**

Report for November & December

9. **Old Business**

10. New Business

- a) Property Tax Growth Calculation for FY 21/22
- b) Replacement of Wildland Vehicle 3348 - Funding and Surplus Request
- c) LAFCO Special District Representative Class II Election
- d) Sonoma County Fire Districts' Association Election

11. Other Business to Come before the Board

12. Comments from the Floor

13. Comments/Reports from the Board

14. Closed Session

15. Adjournment

This meeting will be adjourned to the regular Board meeting on February 14, 2023 at 6:00 p.m. in the Training Room of Sonoma Valley Fire District, Station 1, located at 630 2nd Street West, Sonoma, CA.

Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available at the following website at <http://sonomavalleyfire.org>.



Sonoma Valley Fire District
Board of Directors Meeting
 Agenda Item Summary
 January 10, 2023

Agenda Item No.	Staff Contact		
7a	Jennifer Jason, Finance Officer		
Agenda Item Title			
Approval of the regular meeting minutes held on November 8, 2022			
Recommended Actions			
Approve the minutes			
Executive Summary			
The minutes have been prepared for Board review and approval.			
Alternative Actions			
Correct or amend minutes prior to approval			
Fiscal Summary – FY 22/23			
Expenditures			
Budgeted Amount	\$	Funding Source(s)	\$
Add. Appropriations Req'd.	\$	District General Fund	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
		Grants	\$
Total Expenditure	\$	Total Sources	\$
Narrative Explanation of Fiscal Impacts (if required)			
Not Required			
Attachments			
1. Minutes for November 8, 2022 regular meeting			

SONOMA VALLEY FIRE DISTRICT

BOARD OF DIRECTORS MEETING MINUTES

Tuesday, November 8, 2022

Meeting was held in person at Station 1, 630 2nd Street W, Sonoma, Ca. 95476 and via videoconference in compliance with AB 361, effective September 16, 2021.

Join by phone: 1-669-900-9128 | Meeting ID: 914 153 1767 | Meeting Passcode: 3300

1. Call to Order

President Norton called meeting to order at 5:59 p.m. in-person and via a zoom videoconference call.

2. Roll Call and Determination of a Quorum

Board of Directors present: President William Norton, Vice President John (Matt) Atkinson, Treasurer Mark Johnson, Brian Brady, Mark Emery, and Nick Greben. Terrence Leen was excused.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Director Emery and recited by all.

4. Confirmation of Agenda

No changes

5. Comments from the Public

No public present.

6. Presentations

None

7. Consent Calendar

a) AB 361 legislation: Conditions within the County regarding current recommended social distancing requirements were evaluated by the Board. All members agreed to continue both in person and videoconference availability for the December 6, 2022 meeting. Conditions will be reviewed again in 30 days in compliance with new AB 361 legislation. **M/S/P Norton/Johnson - All in favor**

b) Board reviewed and approved the meeting minutes from the regular board meeting held on October 11, 2022. **M/S/P Johnson/Greben - All in favor**

8. Fire Chief's Monthly Report

Monthly Chief's report attached

9. Old Business

None

10. New Business

- a) Resolution 2022/2023-02 accepting the AB1600 annual report of SVFD's imposed development impact fees for fiscal year 2021/2022. **M/S/P Johnson/Atkinson 6 ayes, 1 absent/excused**
- b) Board approves the purchase of 35 portable radios with required accessories. **M/S/P Norton/Johnson 6 ayes, 1 absent/excused**

11. Other Business to come before the Board

None

12. Comments from the Floor

Bob Norrbom expressed his support to replace all Type 1 radios first then move into a second wave of Type 3 radio replacements.

13. Comments/Reports from the Board

Director Emery inquired about a Christmas Party in which Chief Akre informed the Board that a Christmas party will take place this year thanks to the Association and Julie and Tom Atwood. Invitations will be sent out to the Board on November 10, 2022.

Director Emery inquired about the Badge Pinning ceremony that is to take place on November 9, 2022. Chief Akre informed the Board that there is an approximate guest count of 250 and over 40 members of the organization are to be pinned.

14. Closed Session

None

15. Adjournment

M/S Emery/Greben - All in favor

Meeting was adjourned at 6:52 pm to a regular Board meeting on December 13, 2022, at 6:00 p.m. This meeting will be conducted in person with videoconference capabilities available based on local COVID-19 restrictions in place and within compliance of new AB361 legislation. *Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available at the following website at <http://sonomavalleyfire.org>*

Respectfully submitted,

Jennifer Jason

DATE: 11/8/2022
TO: Sonoma Valley Board of Directors
FROM: Chief Akre
SUBJECT: Monthly Activity Report –October 2022

A. ADMINISTRATIVE:

1. SDC: The County commented on the District's comments on the Draft EIR and Specific Plan. Will meet with County Planning Staff prior to final Planning Commission meeting in December. No communication from DGS on staffing a second shift at SDC.
2. KWD: Staffing service is going very well. KWD's Board will consider a formal recommendation for consolidation at next week's meeting.
3. The Fire Service Working Group continues to meet to work on important fire service issues. Initiative potential, REDCOM and Upstaffing fees, helping Districts with the LAFCO process.
4. We are still waiting to hear from County Planning on the District's comments on Springs Specific Plan Draft EIR, focusing on impacts to Fire/EMS service delivery.
5. The EMS subcommittee continues to be actively working on supporting SCFD's bid on the RFP for EOA-1.
6. Attended SCFCA Monthly Meeting in Graton. President Norton, Treasurer Johnson, and Director Brady, Captain Johnson, BC Lacy and I all attended the SCFDA in-person meeting on Thursday 10/27.
7. I attended the fall Baggers Group meeting in Cincinnati.
8. I was elected to the Cal Chiefs Executive Board as the Northern Area Director. I subsequently attended a two-day Strategic Planning session.
9. REDCOM update: attended regular Board meeting and ad-hoc meeting to move forward with the recruitment process for Executive Director.
10. FASIS/EBA update: Howard Wood resigned as President of FASIS and I was asked to move into that spot as we continue to move forward with consolidating the two JPAs.
11. Working on LAFCO application for Contract for Services approval with KWD.

B. INCIDENTS:

1. No significant incidents to report.

C. BUDGET/FINANCE:

1. Jennifer completed GEMT Cost reports for 4 previous program years and successfully submitted them to the State for additional reimbursements.

D. PERSONNEL:

1. Nothing to report.

E. TRAINING:

1. Focus for career and volunteers on Auto Extrication and Electric vehicles.

F. EQUIPMENT:

1. Nothing to report.

G. BUILDINGS & LAND:

1. Continuing to work on Station 5 seismic upgrade project and secure building permits. Grant submitted to Cal OES.
2. Station 9: new generator and propane tank installed, and repair of trusses and roof panels are in the works.

H. PREVENTION:

- Staff attended the County of Sonoma WebEOC training
- Attended the Glen Ellen Forum meeting
- Attended the Springs MAC meeting- Springs Plaza development- meeting in English November 15th @ 6pm @ Flowery School
- Gary attended the Sonoma Valley Homelessness Committee meeting- Name By List registry has been started
- Attended Fire Safe Council Risk Assessment meetings for: Springs, Gehricke, Glen Ellen
- Attended the Final EIR SDC meetings: both the Planning Commission & Sonoma Valley Citizens Advisory Committee
- Attended the Sonoma County Vegetation Management Program update & future plans
- Attended County of Sonoma's new Hazardous mitigation Grant Program kick-off meeting- We will be a member of the collaboration teams

I. ASSOCIATION:

1. Manitou Grant application submitted for \$30,000.



Sonoma Valley Fire District
Board of Directors Meeting
 Agenda Item Summary
 January 10, 2023

Agenda Item No.	Staff Contact
10a	Steve Akre, Fire Chief

Agenda Item Title
 Property Tax Growth Calculation for FY 21/22

Recommended Actions
 Approve Letter Documenting Property Tax Growth Calculation

Executive Summary

The attached letter that has been agreed to by both President Garcia, L3593, and Representative Andreis, Mgt Employee Group, details the calculations and outcome of property tax growth from FY 20/21 to 21/22. This calculation is the agreed upon formula that is included in the MOU and Employee Agreements that were signed and in effect as of 7/1/2022.

As detailed in the letter, property tax growth was at 5.65% from FY 20/21 to 21/22. This will result in a 3% salary adjustment to all employees in the 7/1/2023 pay period per the MOU and Employee Agreements.

The Board is asked to approve this letter and formula calculations which support the MOU and Employee Agreement sections on Shared Property Tax Growth.

Alternative Actions
 Decline to approve or request edits

Fiscal Summary – FY 22/23			
Expenditures		Funding Source(s)	
Budgeted Amount	\$	District General Fund	\$
Add. Appropriations Req'd.	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
		Grants	\$
Total Expenditure	\$	Total Sources	\$

Narrative Explanation of Fiscal Impacts (if required)
 No new fiscal impacts. The fiscal impacts have already been included in the approved budget.

Attachments
 1. Property Tax Growth Calculation Letter 11/29/22



Sonoma Valley Fire District

Proudly Serving Sonoma, Valley of the Moon, Mayacamas, and Glen Ellen

November 29, 2022

IAFF Local 3593 President Dustin Garcia
SVFD Management & General Employees Representative Spencer Andreis

RE: Property Tax Growth Calculation for FY 21/22

Dusty and Spencer,

I am writing this letter in order to formally document the Property Tax Growth amount, and the calculation for determining it, for FY 2021/22. This calculated growth amount is used to determine a portion of the negotiated raises in both the MOU and Employee Agreements that will take effect the first pay period including July 1, 2023.

For reference, here is the MOU and Agreement section:

- a. Formula for Shared Property tax growth – The Sonoma Valley Plan: If the secured property tax realized by the SVFD as of September in each Property Tax Year is more than 3% above the previous year’s secured property tax revenue, the SVFD’s salary plan would be increased by 2%. Then for each full 1% percentage increase in secured property tax that the SVFD realizes over 3%, the SVFD members will receive a .5% additional increase in their annual base salary capped at a maximum of an additional 1%. As an example, if the SVFD’s secured property tax growth was 5%, employees would receive a 3% wage increase (2% +.5% +.5%).

Secured Property Taxes for FY 2020/21 are listed below:

- a. Secure Property Tax Revenue (acct # 30010): \$6,292,706.70
- b. Supplemental (secure) Tax Revenue (acct# 30014): \$92,539.42
- Total Secure Property Tax Revenue for FY 2020/21: \$6,385,246.12

Secured Property Taxes for FY 2021/22 are listed below:

- a. Secure Property Tax Revenue (acct # 30010): \$6,595,352.13
- b. Supplemental (secure) Tax Revenue (acct# 30014): \$150,755.72
- Total Secure Property Tax Revenue for FY 2021/22: \$6,746,107.85

Property Tax Growth: 21/22 less 20/21 = $\$360,861.73 / \$6,385,246.12 = 5.65\%$ growth from 20/21 to 21/22

With the 5.65% growth, this will result in a 3% increase (2% + .5% +.5%) related to the shared property tax growth formula referenced above. This is in addition to the 2% base increase that is listed separately in the MOU and agreements. Members will in total, receive a 5% increase the first pay period including July 1, 2023.

Respectfully,

Stephen Akre, Fire Chief



Sonoma Valley Fire District
Board of Directors Meeting
 Agenda Item Summary
 January 10, 2023

Agenda Item No.	Staff Contact
10b	Steve Akre, Fire Chief

Agenda Item Title
 Approve funding for purchase of a new wildland vehicle chassis

Recommended Actions
 Approve funding

Executive Summary
 We are recommending that the District purchase a new 2023 Ford F350 Pickup from Ron Dupratt Ford to replace the chassis on a “skid mount” wildland vehicle previously utilized by the Mayacamas Volunteer Fire Department. We inherited this vehicle during the transfer of assets from Sonoma County. This vehicle is over 20 years old and is scheduled to be replaced in the 2022/23 fiscal year. The District has the allocated funds in our Capital Equipment Fund for this replacement. The Mayacamas Volunteer Fire Foundation has agreed to a 50/50 split with the District on replacing this vehicle. It has been determined that in order to utilize the existing skid mount unit, a Ford F350 Super Cab chassis with a 148” wheelbase must be ordered. The estimated cost to remove the skid mount, repaint the box, outfit the vehicle with radios, warning equipment, etc. is over \$40,000. The attached quote from Ron Dupratt Ford is for \$56,960.64. As these are estimated costs, we recommend that the District authorize a payment not to exceed \$60,000 to Ron Dupratt Ford for the purchase of this chassis. We are also asking to surplus the 2003 chassis with approximately 150,000 miles on it and a value of under \$5,000.

Alternative Actions
 Decline to commit to contract process or suggest alternatives

Fiscal Summary – FY 22/23			
Expenditures		Funding Source(s)	
Budgeted Amount	\$	District General Fund	\$
Add. Appropriations Req'd.	\$60,000	Fees/Other	\$
	\$	Use of Fund Balance	\$60,000
	\$	Contingencies	\$
		Grants	\$
Total Expenditure	\$60,000	Total Sources	\$60,000

Narrative Explanation of Fiscal Impacts (if required)
 We have adequate funds available to make this purchase.

- Attachments**
1. Ron Dupratt Quote
 2. Pictures of current unit



Prepared by: FERNANDO TRUJILLO JR
11/15/2022

Ron DuPratt Fleet Sales | 1760 N.Lincoln St Dixon California | 95620

2023 F-350 4x4 SD Super Cab 6.75' box 148" WB SRW XL (X3B)

Price Level: 315 | Quote ID: F302

As Configured Vehicle

Description	MSRP
-------------	------

Base Vehicle

Base Vehicle Price (X3B)	\$50,155.00
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Packages

Order Code 610A	N/C
-----------------	-----

Includes:

- Engine: 6.8L 2V DEVCT NA PFI V8 Gas
- Transmission: TorqShift-G 10-Speed Automatic
Includes SelectShift and selectable drive modes: normal, eco, slippery roads, tow/haul and off-road.
- GVWR: 10,500 lb Payload Package
- Wheels: 17" Argent Painted Steel
Includes painted hub covers/center ornaments.
- HD Vinyl 40/20/40 Split Bench Seat
Includes center armrest, cupholder, storage and driver's side manual lumbar.
- Radio: AM/FM Stereo w/MP3 Player
Includes 4 speakers.
- SYNC 4
Includes 8" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with app catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual.

Powertrain

Engine: 6.8L 2V DEVCT NA PFI V8 Gas	Included
Transmission: TorqShift-G 10-Speed Automatic <i>Includes SelectShift and selectable drive modes: normal, eco, slippery roads, tow/haul and off-road.</i>	Included
Electronic-Locking w/3.73 Axle Ratio	\$430.00
GVWR: 10,500 lb Payload Package	Included

Wheels & Tires

Tires: LT285/70R17 A/T <i>Spare may not be the same as road tire.</i>	Included
Wheels: 17" Argent Painted Steel <i>Includes painted hub covers/center ornaments.</i>	Included

Seats & Seat Trim

HD Vinyl 40/20/40 Split Bench Seat <i>Includes center armrest, cupholder, storage and driver's side manual lumbar.</i>	Included
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Other Options

148" Wheelbase	STD
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Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: FERNANDO TRUJILLO JR
11/15/2022

Ron DuPratt Fleet Sales | 1760 N.Lincoln St Dixon California | 95620

2023 F-350 4x4 SD Super Cab 6.75' box 148" WB SRW XL (X3B)

Price Level: 315 | Quote ID: F302

As Configured Vehicle (cont'd)

Description	MSRP
Monotone Paint Application	STD
Radio: AM/FM Stereo w/MP3 Player <i>Includes 4 speakers.</i>	Included
<i>Includes:</i> - SYNC 4 <i>Includes 8" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with app catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual.</i>	
XL Chrome Package	\$225.00
<i>Includes:</i> - BoxLink <i>Includes 4 premium locking cleats and interface brackets.</i> - Bright Chrome Hub Covers & Center Ornaments - Chrome Front Bumper - Chrome Rear Step Bumper - Halogen Fog Lamps	
XL Off-Road Package	\$995.00
<i>Includes transfer case and axle water fording vent tubes and unique front air dams with approach angle improvement.</i>	
<i>Includes:</i> - Tires: LT285/70R17 A/T <i>Spare may not be the same as road tire.</i> - Rear Electronic Locking Differential - Transfer Case & Fuel Tank Skid Plates	
FX4 Off-Road Package	\$495.00
<i>Includes:</i> - Hill Descent Control - Off-Road Specifically Tuned Shock Absorbers <i>Includes front/rear.</i> - Transfer Case & Fuel Tank Skid Plates - Unique FX4 Off-Road Box Decal	
XL Driver Assist Package	\$730.00
<i>Includes:</i> - Automatic High Beam - Pre-Collision Assist <i>Includes Automatic Emergency Braking (AEB) and forward collision warning.</i>	
250 Amp Alternator (Gas)	\$85.00
Platform Running Boards	\$445.00
120V/400W Outlet	\$175.00
<i>Includes 1 in-dash mounted outlet.</i>	
Upfitter Switches (6)	\$165.00
<i>Located in overhead console.</i>	
COV Required	N/A

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: FERNANDO TRUJILLO JR
11/15/2022

Ron DuPratt Fleet Sales | 1760 N.Lincoln St Dixon California | 95620

2023 F-350 4x4 SD Super Cab 6.75' box 148" WB SRW XL (X3B)

Price Level: 315 | Quote ID: F302

As Configured Vehicle (cont'd)

Description	MSRP
Emissions	
50-State Emissions System	STD
Exterior Color	
Race Red	N/C
Interior Color	
Medium Dark Slate w/HD Vinyl 40/20/40 Split Bench Seat	N/C
SUBTOTAL	\$53,900.00
Destination Charge	\$1,795.00
TOTAL	\$55,695.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.







Sonoma Valley Fire District
Board of Directors Meeting
 Agenda Item Summary
 January 10, 2023

Agenda Item No.	Staff Contact
10c	Maci Bettencourt, Clerk

Agenda Item Title
 Election of Special District Representative Class II

Recommended Actions
 Review election materials and come to a majority vote as a Board.

Executive Summary

Sonoma LAFCO is filling a position for a Special District Representative Class II Regular Member, term ending May 2025. Applications for the position were to be submitted by a October 28, 2022, deadline. Nominations for the position were restricted to board members of ambulance, cemetery, health and hospital, pest control, recreation and parks, resource conservation, wastewater, and water districts.

Included with the official ballot sent by the Sonoma LAFCO for the boards reviewing are the two nominee’s applications submitted to LAFCO prior to the application deadline.

The board is asked to submit a ballot representing a majority of the district and return the ballot via mail, no later than the February 15, 2023 deadline. Ballots received by the deadline will be counted and the results announced within seven days by the Commission.

Alternative Actions
 None

Strategic Plan Alignment

Fiscal Summary – FY 22/23			
Expenditures		Funding Source(s)	
Budgeted Amount	\$	District General Fund	\$
Add. Appropriations Req’d.	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
		Contingencies	\$
		Grants	\$
Total Expenditure	\$	Total Sources	\$

Narrative Explanation of Fiscal Impacts (if required)

- Attachments**
1. LAFCO Election Notice Letter
 2. Nominee Applications
 3. Special District Representative Class II Ballot

Date: November 14, 2022
To: All Independent Special Districts
Subject: Election of Special District Representative Class II

Attached please find the materials associated with an election to fill the position of Special District Representative Class II Regular Member to Sonoma LAFCO for the remainder of the term ending May 2025. As a result of an earlier notification by Sonoma LAFCO to special districts, two nominations were submitted by the October 28th, 2022 deadline.

Nominations for this position were restricted to board members of ambulance, cemetery, health and hospital, pest control, recreation and parks, resource conservation, wastewater, and water districts.

All independent special districts have the right to vote in the election.

The election process requires that Sonoma LAFCO send to each district copies of the following:

1. A ballot and certification form, with voting instructions
2. All nominations received by the established deadline

All ballots should be returned to the LAFCO office by February 15, 2023. Ballots received by the deadline will be counted and the results announced within seven days.

Ballot sheet and certification may be emailed to Kasandra.Bowen@sonoma-county.org, to meet deadline requirements. However, originals must be mailed to the LAFCO office as soon as possible thereafter. The LAFCO mailing address is P.O. Box 1428, Santa Rosa, CA 95404

Please note that ballots representing a majority of the districts must be received by the deadline date for the election to be considered valid. In the event a majority of districts have not cast ballots by the deadline, Sonoma LAFCO will extend the deadline date by 60 days to allow those districts that have not returned a ballot to do so.

On behalf of the Commission, we urge your district to participate in this election for special district representation to Sonoma LAFCO and to return the ballot by the February 15th deadline.

If you have any questions or need additional information, please contact Sonoma LAFCO at 707-565-2577.

SONOMA LOCAL AGENCY FORMATION COMMISSION

111 SANTA ROSA AVE STE 240, SANTA ROSA, CA 95404
(707) 565-2577 www.sonomalafco.org

APPLICATION FOR SPECIAL DISTRICT REPRESENTATIVE (CLASS II)

This application has been designed to provide pertinent information about each candidate applying for the position of Class II Special District Representative to LAFCO. Class II districts include ambulance, cemetery, health and hospital, pest control, recreation and parks, resource conservation, wastewater, and water districts.

Please read the application carefully and type your responses or print in ink.

Date Submitted: October 22, 2022_____

Name: Richard L Holmer_____

Address: PO Box 22, Villa Grande, CA 95486_____

Phone(s): 707-865-2998, 707-327-8660_____

Email: richandwanda@sbcglobal.net_____

Name of District You Represent: Sweetwater Springs Water District_____

Date of Most Current Election/Appointment: June, 2011_____

Date Term Expires: Dec., 2022_____

Total years with District: 11 years_____

Total Years Associated with Government/ Community Service: 45 years_____

List any other agencies/special Districts you have been or are currently involved with:

Sonoma LAFCO, Sept. 2016 to present_____

Creekside Wastewater Authority, 2013-2019_____

County of Sonoma, 1972-2004_____

List Community Service Activities including Names of Organizations and Dates of Service:

Friends of Villa Grande a 501c3 corporation formed for the benefit of the community of Villa Grande, 2015 to present

California Onsite Wastewater Association, 2003-2004_____

Sonoma County Administrative Management Council, 1996-2004_____

Russian River Historical Society, 1998-1999_____

Kenwood Community Club, 1974-1978_____



October 7, 2022

TO: Sonoma LAFCO

To Whom It May Concern:

By this letter I hereby attest that the Board of Directors of the Sweetwater Springs Water District at their October 6, 2022 Board Meeting approved a motion to nominate Sweetwater Director Richard Holmer for Class II Representative for LAFCO. Motion was made by Director Robb-Wilder, seconded by Director Lipinski, and approved by a vote of 5-0.

Sincerely,

Julie Kenny
Secretary to the Board
Sweetwater Springs Water District
(707) 869-4000

PO Box 22
Villa Grande, CA 95486

Phone 707-865-2998
E-mail
richandwanda@sbcgloabl.net

Richard L Holmer, Resume

Objective I am applying to serve on the Board of Directors of the Local Agency Formation Commission.

Education 1964 to 1968, San Jose State University, San Jose, CA
Bachelor of Arts degree in Environmental Health Sciences

1968 to 1969, University of California, Berkeley, CA
Post graduate work in the field of Environmental Health Sciences

Work experience 1969 to 1972, County of Santa Clara, Department of Public Health: Environmental Health Specialist

1972 to 1995, County of Sonoma, Department of Health Services: Environmental Health Specialist, Land Use Specialist, Supervising Environmental Health Specialist

1995 to 2004, County of Sonoma, Permit and Resource Management Department: Operations Division Manager

2004 to present, retired

Summary of qualifications

I have extensive experience in governmental oversight of land development in Sonoma County during my tenure at the Sonoma County Department of Health Services and the Sonoma County Permit and Resource Management Department. These duties included review of projects, review of environmental impacts of projects and direct participation as a member of staff level review panels. Additionally, I gave staff input to the Planning Commission, Board of Zoning Adjustments and the Board of Supervisors. These activities provide a solid background of experience to serve effectively as a member of LAFCO.

During my ten years as a manger at the Permit and Resource Management Department, I gained considerable experience in interacting with staff members, the public and elected bodies. I feel that I have good communication skills and the ability to make effective and well thought out decisions.

In my elected position as a Board member of the Sweetwater Springs Water District (including one year as Board chair), I have gained valuable knowledge regarding the operation of a special district, the problems faced by special districts and financing issues of special districts.

Community activities

Sweetwater Springs Water District, Board member and chair, 2011 to present

Friends of Villa Grande, Board member and President, 2005 to present

Creekside Wastewater Authority, Board member, 2015 to present

California Onsite Wastewater Association, Board member, 2003-04

Sonoma County Administrative Management Council, Board member, 1996 to 2004

Russian River Historical Society, Board member, 1998-99

SONOMA LOCAL AGENCY FORMATION COMMISSION

575 ADMINISTRATION DRIVE, ROOM 104A, SANTA ROSA, CA 95403
(707) 565-2577 FAX (707) 565-3778
www.sonomalafco.org

APPLICATION FOR SPECIAL DISTRICT REPRESENTATIVE (CLASS II)

This application has been designed to provide pertinent information about each candidate applying for the position of Class II Special District Representative to LAFCO. Class II districts include ambulance, cemetery, health and hospital, pest control, recreation and parks, resource conservation, wastewater, and water districts.

Please read the application carefully and type your responses or print in ink.

Date Submitted: September 22, 2022

Name: Tamara Davis

Address: 903 Hacienda Circle, Rohment Park, CA 94928

Phone(s): 707-585-6153

Email: PhineasChapmanRP@gmail.com

Name of District You Represent: Marin/Sonoma Mosquito & Vector Control District

Date of Most Current Election/Appointment: 2018

Date Term Expires: 2022

Total years with District: 20+ years

Total Years Associated with Government/ Community Service: 40+ years

List any other agencies/special Districts you have been or are currently involved with:

pls refer to attached document

List Community Service Activities including Names of Organizations and Dates of Service:

pls refer to attached document

SONOMA LOCAL AGENCY FORMATION COMMISSION

Have you attended LAFCO meetings? If yes, when?

yes, but not recently

Please explain why you want to serve on the Sonoma Local Agency Formation Commission (LAFCO).

I have a long history of involvement in public services within Sonoma County and would like to use my experience working with LAFCO.

The Marin/Sonoma Mosquito & Vector Control District staff works in all areas of Sonoma County and the localities. This would be helpful to me while working with LAFCO.

I have long been interested in the goals of this agency and would like to have the opportunity to participate.

From your perspective, explain the purpose of LAFCO:

LAFCO is focused on the efficient delivery of public services and the effective formation of local government.

Protecting agricultural land and open space is a priority and as someone who grew up in Sonoma County, very important to me. This also means limiting urban sprawl.

I have observed the activities of LAFCO from when I was with the city of Cotati and various groups over the years. I think I can bring an objective view point to this work.

TAMARA DAVIS

903 Hacienda Circle - Rohnert Park, CA 94928
(707) 585-6153 - plineaschapman@aol.com

OBJECTIVE

LAFCO Special District Representative (Class II)

PUBLIC SERVICE HIGHLIGHTS

- Trustee - Marin/Sonoma Mosquito and Vector Control District (Member of Executive Committee) representing County of Sonoma at-large since 2002.
 - Past President of Mosquito and Vector Control Association of California (MVCAC) Trustee Council. Eight years on Trustee Council. Currently serving on Legislative Committee & Board.
 - Second Vice-President & Trustee Representative for Coastal & Sacramento Valley Regions of the Vector Control Joint Powers Agency (VCJPA) - Board of Directors.
 - California Affiliated Risk Management Authorities (CARMA) - Board of Directors Alternate
 - Sonoma County Consolidated Oversight Board (Member)
-

PROFESSIONAL EXPERIENCE

STATE FARM INSURANCE - 34 Years of Service - Retired in 2004

Held various progressively responsible positions:

- Public Affairs Manager (focus on legislative, public policy issues, education, community outreach and media relations)
 - Fire Claims Superintendent (focus on home and business claims and claims involving litigation and also managed a litigation unit)
 - Re-inspector/Trainer (focus on reinspecting handled claims and assisting in training new claim representatives)
 - Claim Representative (handled home and business claims and a variety of disasters - hailstorms in New Mexico, Colorado and Wyoming)
 - Life Company - cash control clerk, administrative assistant
 - Auto Underwriting - assistant auto underwriter
-

PRIOR COMMUNITY INVOLVEMENT

- Goodwill Industries of the Redwood Empire - Board of Directors
- Mosquito Research Foundation - Board of Directors
- Mayor and Council Member - City of Cotati
- Corporate Council - State Conference of NAACP

- Santa Rosa Chamber of Commerce – Government Review Committee
- Alliance of North Bay Chambers of Commerce – Board of Directors
- Rohnert Park Chamber of Commerce
- Cotati Chamber of Commerce
- Sonoma State University – Ambassador for Higher Education
- Sonoma County Business Education Round Table – past president of Board of Directors
- Insurance Information Network of California – Past President of Board of Directors – member of IINC Communications Committee
- Personal Insurance Federation of California – communications and legislation committee member
- Professional Business Women of California – past Board of Directors member, Advisory Committee member
- Recipient of the 2001 Women and Industry award for Insurance and the 2001 Women and Industry Award for Community Involvement
- Leadership California – graduate
- The Association for Women in Communications – member
- Redwood Municipal Insurance Fund – Board of Directors
- Governor’s School to Career Advisory Council – appointed by Governor Pete Wilson
- Sonoma County School to Career Partnership – past president and founding board member

EDUCATION

BACHELOR OF ARTS (B.A.) Sonoma State University

ASSOCIATE OF ARTS (A.A) Santa Rosa Junior College

FELLOW OF THE LIFE OFFICE MANAGEMENT ASSOCIATION (LOMA)

SONOMA LOCAL AGENCY FORMATION COMMISSION

BALLOT

Special District Representative Class II Term of Office Ending May 2025

1. Vote for only one candidate for Special District Representative.
2. The presiding officer or his/her designated alternate, acting on behalf of the district, must cast the district's vote by marking the space to the right of a candidate's name and then complete, sign, and date the certification.
3. Place the marked ballot sheet and certification into the envelope provided and mail to Sonoma LAFCO, P.O. Box 1428, Santa Rosa, CA 95404. Ballot sheet and certification may be emailed to Kassandra.Bowen@sonoma-county.org, to meet deadline requirements. However, originals must be mailed to the LAFCO office as soon as possible thereafter.
5. **Submit ballot and certification by Wednesday, February 15th, 2023**

VOTE

Tamara Davis, Marin Sonoma Mosquito & Vector Control

Rich Holmer, Sweet Water Springs Water District

CERTIFICATION

I certify, under penalty of perjury, that I, _____
(Print Name of Presiding Officer or Alternate)

I am the Presiding Officer of _____
(Print Name of Special District)

or his/her designated alternate, and I am authorized by my district to cast the district's vote for Special District Representative to the Local Agency Formation Commission in this election.

(Date)

(Signature)



Sonoma Valley Fire District
Board of Directors Meeting
 Agenda Item Summary
 January 10, 2023

Agenda Item No.	Staff Contact
10d	Maci Bettencourt, Clerk

Agenda Item Title
 Election of Sonoma County Fire Districts' Association

Recommended Actions
 Review election materials and come to a majority vote as a Board.

Executive Summary
 The SCFDA is filling the positions of President and Vice President. The board is asked to submit a ballot representing a majority of the district and return the ballot via mail or email, no later than the January 23, 2023, deadline.

Alternative Actions
 None

Strategic Plan Alignment

Fiscal Summary – FY 22/23			
Expenditures		Funding Source(s)	
Budgeted Amount	\$	District General Fund	\$
Add. Appropriations Req'd.	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
		Contingencies	\$
		Grants	\$
Total Expenditure	\$	Total Sources	\$

Narrative Explanation of Fiscal Impacts (if required)

- Attachments**
1. SCFDA Voting Information
 2. SCFDA Ballot

VOTING INFORMATION AND BALLOT

December 27, 2022

Greetings:

At our meeting of January 26, we will be electing a President & a Vice President.

We have four qualified and excellent candidates. Steve Klick is a Director from the Sonoma County Fire District is a candidate for President; Shepley Schroth-Cary, Fire Chief of the Gold Ridge FPD, is running for VP, while Fred Peterson and Mark Hemmendinger, are running together on the same ticket for President/Vice-President respectively. Fred Peterson is a Director from the Northern Sonoma County Fire District; and Mark Hemmendinger is a Director from the Rancho Adobe Fire District.

The SCFDA Bylaws are clear on the method of election.

Article VII- Voting:

Regular Members shall be entitled to one (1) vote. Vote shall be cast by designated representative of said District, upon a Roll Call Vote.

Neither Associate nor Honorary Members are entitled to vote.

For this election we will have a roll call vote at the meeting. One designated representative of each regular member Fire District shall cast a vote when that District's name is called. Each District shall appoint a designated representative to cast the District's vote. The manner of designating a representative is left to the District to determine. I would suggest placing it on the agenda of your Board meeting and voting to designate one member to cast the vote.

We are also offering to any member district the option of emailing your vote to the current President of the Association prior to the meeting if you find that none of your members can attend. The President will send a receipt to the district for your ballot. The President will cast the vote when the district's name is called.

Please respond on/or before January 23, 2023.

Ballot

The _____ Fire District casts its Regular Member vote for
SCFDA President and Vice President for:

Director Steve Klick, Sonoma County Fire District: President

Chief Shepley Schroth-Cary, Gold Ridge Fire District: Vice-President

Director Fred Peterson, Northern Sonoma County Fire District: President
Director Mark Hemmendinger, Rancho Adobe Fire District: Vice-Pres.

This ballot has been cast by _____, the designated
representative of the District.

Date: _____