

# VALLEY OF THE MOON FIRE PROTECTION DISTRICT

## BOARD OF DIRECTORS MEETING MINUTES

February 14, 2017

### 1. CALL TO ORDER

President Norton called the meeting to order at 6:00 p.m.

### 2. ROLL CALL & DETERMINATION OF A QUORUM

Board of Directors: President Norton, Director Brunton, Director Greben, Director Brady, and Director Leen.

### 3. PLEDGE OF ALLEGIANCE

Director Leen led the Pledge of Allegiance.

### 4. CONFIRMATION OF AGENDA

There were no changes to the agenda.

### 5. COMMENTS FROM THE PUBLIC

#### **Public Hearing**

The meeting was adjourned at 6:02 p.m. for a public hearing.

The Board held a public hearing to repeal Ordinance 2015/2016-01 and establish a revised schedule of fees to offset the cost of service provided.

The meeting resumed at 6:02 p.m. The hearing did not proceed, as there were no members of the public in attendance.

### 6. PRESENTATIONS

None

### 7. CONSENT CALENDAR

a) Approval of minutes for regular meeting of January 10, 2017

**M/S/P Leen/Brady to approve minutes for January 10, 2017. Passed 5 ayes**

b) Approval of minutes for special meeting of February 1, 2017

**M/S/P Leen/Brady to approve minutes for February 1, 2017. Passed 5 ayes**

### 8. FIRE CHIEFS' MONTHLY REPORT

Fire Chief Akre gave his activity report for January 2017.

9. OLD BUSINESS

None

10. NEW BUSINESS

- a) Ordinance 2015/2016-01 revising the schedule of fees for the District to cover the cost of providing services, issuing permits, and enforcing regulations within the District.

**M/S/P Brunton/Leen to revise fee schedule, effective on March 15, 2017. Passed 5 ayes**

- b) Election of Board officers

The Board agreed to make no changes to the current officer positions.

**M/S/P Leen/Norton to keep current Board officers. Passed 5 ayes**

- c) Authorize legal review of contract with Glen Ellen Fire Protection District

**M/S/P Greben/Leen to authorize legal review of GEFD contract. Passed 5 ayes**

- d) Authorize legal review of RFP for Station 2 parking lot

**M/S/P Greben/Leen to authorize legal review of Station 2 parking lot RFP. Passed 5 ayes**

11. OTHER BUSINESS TO COME BEFORE THE BOARD

- a) President Norton did not re-appoint Board designates for 2017 in the categories of Budget (2), Equipment (1), Facilities (1), and Personnel (2).

Designates will remain as follows:

Budget – President Norton/Director Brunton

Equipment – Director Leen

Facilities – Director Brady

Personnel – Director Greben/Director Brady

- b) The annual FDAC conference will be held April 5-7 in Monterey. Please inform Georgette if you will be attending by February 22<sup>nd</sup>.
- c) The Sonoma County Fire Districts Association will be hosting free Ethics and Sexual Harassment training on Saturday, March 11<sup>th</sup> at Windsor High School, from 10 a.m. to 2 p.m., taught by attorneys Bill Arnone and Bill Adams. All VOM District Board members are due for this training. Please let Georgette know if you will be attending. (Training may also be taken online.)

12. COMMENTS FROM THE FLOOR

None

13. COMMENTS FROM THE BOARD

- a) Director Leen reported that he would not be able to attend the April regular meeting.
- b) President Norton requested more information on SMART's tank storage facility. Chief Akre replied that he would look into the matter and report back at the next regular meeting in March.

14. CLOSED SESSION

None

15. ADJOURNMENT

The meeting was adjourned at 6:46 p.m. to a regular meeting on March 14, 2017 at 6:00 p.m. in the Training Room at Station 1, located at 630 2<sup>nd</sup> Street West in Sonoma.

Respectfully submitted,

Georgette Darcy

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President Norton

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Director Brunton

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Director Greben

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Director Brady

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Director Leen