

# SONOMA VALLEY FIRE DISTRICT

## BOARD OF DIRECTORS MEETING MINUTES

Tuesday, April 13, 2021 at 6:00 P.M.

### 1. Call to Order

President Norton called the meeting to order at 6:03 p.m. via phone-in conference call.

### 2. Roll Call and Determination of a Quorum

Board of Directors: President William Norton, Vice President John (Matt) Atkinson, Treasurer Mark Johnson, Brian Brady, Raymond Brunton, Mark Emery, Terrence Leen.

### 3. Pledge of Allegiance

The Pledge of Allegiance was led by Director Leen and recited by all.

### 4. Confirmation of Agenda

None

### 5. Comments from the Public

None

### 6. Presentations

None

### 7. Consent Calendar

Board reviewed and approved the meeting minutes from the regular board meeting held on February 9, 2021. **M/S/P Johnson/Brady with 7 ayes**

### 8. Fire Chief's Monthly Report

Chief Akre reported on many areas pertaining to SVFD daily operations:

- The SVFD continues to be active in the SDC planning and Springs Specific Projects.
- Our Fire Impact Fee passed on March 23<sup>rd</sup> after zero public opposition and a unanimous vote by the County Supervisors. The Interim City Manager may also bring our Impact Fee to the City level as well.
- Director Leen is a member of a District Association subcommittee, in regards to a possible Measure G 2.0 County wide tax measure.
- The City's five year contract with the District is up in January 2022. Chief had a conversation with ICM Kiff about scheduling contract talks. More to come on this topic in the future.
- The Department had several personnel promotions in March. Captain Stirnus is transitioning well into his new role as Training officer, Engineer Chris Derner was promoted to Captain at Sta. 1 on C Shift, Firefighter Chris Kirkwood was promoted to Engineer at Sta. 2 on A Shift and eight new volunteers are two weeks underway in their new academy.
- Captain Johnson has been temporarily reassigned to a 40hr Admin Captain, tasked with assisting the local business community in reopening their business after COVID.

- The Fire Prevention Office kicked off our annual weed abatement inspections last week
- The April 10<sup>th</sup> property tax deadline has passed and the District is expecting to receive those funds very soon.

## 9. Old Business

- a) Peter VanFleet updated the Board regarding the Station 5 Seismic Project:
- Paperwork has been filed for the permits
  - An opportunity to bid was announced through North Coast Builders Exchange
  - There has been no interest in placing bids by contractors for the project
  - Low estimate by Peter for project cost to District is \$165,000.00
- The Board agreed to table the conversation until the May 11<sup>th</sup> regular meeting after new information was received about the possibility of grant funds being available for this type of project, funded by FEMA. The grant period does not open until September 1, 2021. BC Lacy to research additional information for this grant and bring it to the Board at the next meeting.
- b) VP Atkinson and BC Norrbom updated the Board in regards to their meeting with the Derickson's and the Station 6 lease agreement. Based on their conversation with the Family, it is clear that the Derickson's wish to terminate the lease agreement. The Family was to make contact with either Atkinson or Norrbom prior to this meeting to give their final wishes, however neither receive any notice from them. Chief Akre is to connect with our legal counsel to discuss the District's options for termination of the lease as well as how to approach the balance of the un-depreciated value of the Station 6 building. The discussion was tabled until the May 11<sup>th</sup> board meeting in hopes that the Board might hear from the Derickson's.

## 10. New Business

- a) Authorization for the Fire Chief to execute an agreement with Matrix Consulting Group to provide a Fire Prevention Fee & Opportunity Study. **M/S/P Johnson/Lee with 7 Ayes**
- b) With a unanimous decision the Board elected to vote for President Norton for the Sonoma LAFCO Special District Representative, Class 1. **M/S/P Norton/Atkinson with 7 Ayes**
- c) The Board unanimously voted to elect all four incumbent candidates to the FASIS Board of Directors. **M/S/P Brady/Norton with 7 Ayes**
- d) Adoption of Resolution 2020/2021-17 instating the SVFD's Conflict of Interest Code. **M/S/P Johnson/Brady with 7 Ayes**

## 11. Other Business to come before the Board

None

## 12. Comments from the Floor

None

## 13. Comments/Reports from the Board

Director Brady informed the Board that the personnel subcommittee, consisting of Director Emery and himself, had been notified by the SVFD management group and the Sonoma Valley Profession Firefighters Association, Local 3593 that labor talks are under way due to the

conclusion of current contracts effective, June 30, 2021.

President Norton thanked and congratulated Chief Akre for the hard work managing COVID and hearing that our Department is 90% vaccinated, as he was happy to see a full shift interacting at Maxwell Reginal Park on Sunday morning, enjoying a soccer game together. Chief passed the thanks to BC Norrbom and Capt. Hassler for their coordination of the shifts morning PT that day.

**14. Closed Session**

None

**15. Adjournment**

**M/S Johnson/Emery with 7 ayes**

This meeting was adjourned at 7:13 p.m. to a regular Board meeting on May 11, 2021 at 6:00 p.m. Meeting access will be determined based on COVID-19 restrictions in place at that time.

*Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available at the following website at <http://svfra.org>*

Respectfully submitted,

Maci Jerry