



Sonoma Valley Fire District

Proudly Serving the communities of

Sonoma, Valley of the Moon, Glen Ellen, and Mayacamas

DATE: 4/9/2024
TO: Sonoma Valley and Kenwood Board of Directors
FROM: Chief Akre
SUBJECT: Monthly Activity Report – March 2024

A. ADMINISTRATIVE:

1. SDC: No Update.
2. KWD: Staffing service continues to go very well. I continue to attend monthly BOD Meetings. I met with the HR Subcommittee, and finalized a job description for an administrative officer to start on July 1. The recruitment is currently open. We have scheduled a joint Consolidation subcommittee meeting this Friday 4/13.
3. The Labor/Mgt Group met in March and continued work on the many future growth considerations and opportunities that will present to the District. We next meet on 5/16.
4. REDCOM Update: Holding monthly REDCOM Board Meetings. I have had to recuse myself from a number of meetings and topics as they relate to potential bidders. We anticipate the AP Triton report to be released very soon and then the work will shift to developing the RFP.
5. The Fire Service Working Group continues to meet to work on the citizens-based initiative Measure H. This has now transitioned to implementation mode. We are developing a work plan with priorities in order to best support and guide all receiving agencies as well as the SCFCA. The FSWG has been sending out regular updates to the SCFCA and SCFDA members. We continue to monitor the CBRT initiative.
6. We held our monthly Command Staff meeting.
7. The EMS subcommittee continues to be actively working on supporting service provision for EOA-1 during the transition period, on the tiered response implementation, and expanded scope EMT.
8. I attended the monthly Cal Chiefs E-Board meetings. I am also on the Cal Chiefs Legislative Task Force subcommittee that includes representatives from our Policy Advocates, CPF, FDAC, and CDSA. We meet monthly.
9. BC Lacy, FM Smith and I attended an all City Staff Meeting and provided updates. Sean and I also attended a TEST Meeting with Public Works and PD. Trevor, Gary and I attended a General Plan update meeting with City Staff.
10. The SCFDA Dinner/Meeting will be held on 4/18 at Sally Tomatoes in RP, and hosted by the Rancho Adobe FD. Presentation will be on Fire District funding mechanisms for capital projects.



Sonoma Valley Fire District

Proudly Serving the communities of

Sonoma, Valley of the Moon, Glen Ellen, and Mayacamas

11. FRMS update. We held a special Board meeting in March to address employee benefit considerations for new customers. Our next regular meeting will be on 4/22 at the FDAC Conference.
 12. BC Lacy and I attended the monthly SCFCA Meetings. Tomorrow's SCFCA Meeting will be co-hosted by SON and KWD at the KWD Fire Station.
 13. I represented the County's Fire Op Area Coordinators during a Tsunami Warning Exercise.
- B. INCIDENTS:
1. N/A
- C. BUDGET/FINANCE:
1. We are starting the Budget preparation season. I have a City Budget pre-meeting today. Jenn completed the draft prelim budget, which I will be updating prior to our presentation and discussion in June.
 - 2.
- D. PERSONNEL:
1. Maribel Gonzalez will begin as our full-time Administrative Assistant on 4/15. We are very excited to have the added capacity.
 2. 2 of our internal FF candidates have completed the pre-employment process. WE are in open recruitment and hope to identify 2 additional candidates in the near future. We anticipate starting another new hire academy in July.
 3. Captain Jason Campbell has been selected to fill the temporary Administrative Captain position and will begin his assignment on 4/29.
 4. We have put together a job announcement and flyer for the new Fire Mechanic's position.
- E. TRAINING:
1. Focus on training in March has been on EMS scenarios and CPR training as well as getting started on our annual wildland refresher training.
 2. 2 members just completed a swiftwater rescue training class.
- F. EQUIPMENT:
1. The new stakeside pickup was delivered this month. This is the former chassis for 3348 and had a stakeside body with liftgate installed. This will be a great asset to the department and association.



Sonoma Valley Fire District

Proudly Serving the communities of

Sonoma, Valley of the Moon, Glen Ellen, and Mayacamas

2. Apparatus spec committee is currently working on developing specs for a "Rural" Type 1 engine. We need to have this sized engine to be able to best serve District 5 and 3. We are taking a field trip to Marin County this week to look at both a Rural Type 1 and their new station at Tomales.
3. City approved purchase of a new ambulance. City is also attempting to donate a surplus ambulance to the Ukraine.

G. BUILDINGS & LAND:

1. Solar installation is nearing completion.
2. Station 2's upstairs remodel in anticipation of accommodating M302's crew is nearly completed.

H. PREVENTION & COMMUNITY OUTREACH:

I. ASSOCIATION:

1. We held a very successful Easter Egg Hunt again this year.
2. We are gearing up for the 4th of July as well as Open House, and Mother's Day Brunch.